

## THE AMERICAN SCHOOL OF KUWAIT WITHDRAWAL NOTICE

In case of withdrawal, students are requested to complete an original "Withdrawal Notice" available at Elementary School, Middle School and High School.

Name :-----

Grade :-----

Date of Withdrawal :-----

Future address :-----

1. **LIBRARY:** Certified that all library materials on loan to above students have been returned and fees or fines are paid in full.

Librarian's Signature:-----

2. **BUSINESS OFFICE:** Certified that all fees and tuition have been paid for the present semester.

Business Office Signature:-----

3. **REGISTRAR:** All records are up-to-date as of last day of attendance.

Registrar's Signature:-----

4. **PRINCIPAL'S OFFICE:** Certified that respective Principal has been notified of student's withdrawal and all clearances above are completed.

Principal's Signature:-----

5. **SUPERINTENDENT'S OFFICE:** Notified of student's withdrawal.

Superintendent's Signature:-----

**ADMISSIONS OFFICE:** Notified of student's withdrawal

Head of Admissions' Signature-----

**OWNER'S SIGNATURE:**-----